



Home Lunch Procedure



All parents are required to contact school by email preferably (or phone call) to **advise if their child is a home lunch** on that day. This information will then be matched against our online lunch system. The office will create a home lunch register daily. Before leaving school, all pupils are required to sign out and in using Home Lunch Register located in Reception.

Mrs A. Conner

Head Teacher

19.9.19

