

Insch School Parent Council

Meeting

7th November 2019, 6.30pm

Present: Chris Hinton (PC Chair), Kerry Keith (PTA Co-Chair), Laura Couper (PTA Co-Chair), Petra Hood (Secretary), Becky Brown, Katherine Regan, Gill Begbie, Lisa Stewart, Michelle MacFarlane, Adele Hosie, Allison Conner (Head Teacher)

Apologies: Lorraine Emslie (Treasurer), Colin Currie, Laura Mitchell, Dara Wilson, Jo Chamberlain, Lyndsey Parr, Sophie MacDonald, Emma Bell

No.	Item
1.	<p><u>Diary Dates</u></p> <p>Arrange a (online) calendar with dates for events to allow as much notice and advance planning as possible.</p> <p>E.g. Dates for photos have been organised for next school year: 24/25 Sept – Classes P1-P7, 30 Sept – Nursery, Family – 3 Oct</p>
2.	<p><u>Playground updates</u></p> <p>A substantial amount of funds has gone into fixing the issue in the past couple of years, funded both by the School and PTA including the tarmac about a year ago and stone chips in some areas more recently. This seems to be currently working in the areas already done.</p> <p>Proposal is to lay additional stone chips in another couple of areas. Harpers Haulage will be approached about the additional stone chips and ground preparation.</p> <p>Next step will be to address the drainage issue. Mrs Conner will liaise with Hazel Hall (Aberdeenshire Business Support Officer) and ask Aberdeenshire Council 'Confirm System' to investigate the issue and costs for improving it.</p> <p>Parent Council to draft a letter to the Aberdeenshire Council highlighting the playground issues from their point of view and contact the local councillor Vicky Harper for support.</p>
3.	<p><u>PC/PTA Visibility</u></p> <p>There was generally better Parent Forum awareness about this meeting.</p>

	<p>Email addresses are to be confirmed and communicated again along with issue of the minutes of the meeting.</p> <p>inschoolpc@gmail.com</p> <p>inschoolpta@gmail.com</p>
4.	<p><u>PTA Update:</u></p> <p>A. Special Christmas Cracker Bingo Huntly – Raffle @ Huntly FC</p> <ul style="list-style-type: none"> • 6th December, raffle prizes are now being collected by PTA at the School office • Requires 5-off raffle books, 3-4 people to run the event on the night <p>B. Carols by Candle Light – 18 & 19 December</p> <ul style="list-style-type: none"> • PTA to cover the cost of hiring BLC, 2/3 volunteers required to collect tickets and sell lucky squares for Christmas hamper. <p>C. Christmas class parties</p> <ul style="list-style-type: none"> • PTA to organise food shop and volunteers for the parties <p>D. Family Bingo</p> <ul style="list-style-type: none"> • To be organised in the new year <p>E. Sports Team Sponsorship</p> <ul style="list-style-type: none"> • Mrs Conner to follow up with Miss Johnson regarding recent contact with local company regarding funds for sports equipment and also confirm with Mrs Glennie regarding new sports equipment required by School and cost for it. <p>F. Proposal for utilisation of PTA funds:</p> <ul style="list-style-type: none"> • Sensory Room - £200 • Production of Pinocchio - £199 • P7 trip and workshop - £2/person and £75 • PE Kit – TBC • Netball team – TBC <p>G. PTA Poster for general distribution</p> <ul style="list-style-type: none"> • To include where PTA funds are being spent
5.	<p><u>Request for funds for maths supplies</u></p> <p>Mrs Conner to confirm.</p>
6.	<p><u>AOB</u></p> <ul style="list-style-type: none"> • PTA to investigate other fund raising options – TESCO Bags of Help etc.

	<ul style="list-style-type: none">• Reminder to be sent out about The Giving Machine https://www.thegivingmachine.co.uk/
7.	<p><u>Next Parent Council and PTA meeting will be held on Thursday 30th January 2020 at 6:30pm @ Insch School.</u></p> <p>Minutes of meeting will be distributed via Xpressions and Groupcall email to Parent Forum. Agenda to be published by 17/01/2020.</p>